

# **ANNANDALE NORTH PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION**

**Minutes Wednesday 4th Nov 2015 meeting 7:30pm - 9:00pm**

**Welcome:** We acknowledge the Gadigal people of the Eora Nation who are the traditional custodians of the land on which we stand. We pay our respect to the elders past and present.

## **1. Attendance:**

Non members: Josh Collins (ex-officio - A/Principal), Jane Fox, Hayley Russell & Lindsay Moss

P&C members: Ruth Lyons, Annette Walker, Kate Rutledge, Naomi Toy, Julie Charlton, Ian Cranwell, Ali Donaldson, Sarah Taylor-Holmes, Jacqui Owen, Dale Wilson, Johanna Burnett and Tracey Blow

**Apologies:** P&C members: Pen Bye, Sally Webb, Melissa Waller, Wendy Routledge & Annabel McGilvray

## **2. Confirmation of previous minutes:**

- 2.1. October meeting: Moved Annette Walker, seconded: Ali Donaldson. Carried unopposed.

## **3. Business arising from previous minutes:**

Roof repairs: covered in President & Principal's reports

## **4. Reports:**

- 4.1. **President:** Ian Cranwell wrote on behalf of P&C to the Minister for Education seeking clarification on possible solutions to fix the leaking roof in the heritage building. (see attached letter)  
Ian also wrote to the Minister (in his personal capacity) seeking an update on a replacement Principal. Ian's letter was acknowledged but no further information was provided. It was noted Annandale Public School also remain without a permanent Principal yet a Principal for Drummoyne Public School has been recently advertised.
- 4.2. **Treasurer:** see attached report
- 4.3. **Principal :** see attached report including discussion of NAPLAN results

## **5. Sub-committee reports:**

**5.1 Fundraising:** see attached report

**5.2 Band and Strings:** see attached report

**5.3 Facilities/Grounds:** Josh Collins advised current fund surplus will be rolled over to 2016 to allow the purchase of playground equipment.

**5.4 Grants:** Several Grants are available throughout the year such as the “Community Partnerships Grant” and “Joint Funding Grant”. Julie Charlton suggested these Grants could be accessed to enable Solar panels to be installed, as the Government option is very slow.

President reiterated that tenders for solar panels are due to be called in February.

President noted it would be beneficial to have a Grants Co-ordinator in 2016 to monitor and coordinate applications for Grants. At present we are potentially missing out on significant money.

**5.5 Supporting Quality Learning:** no report

**6. New business:**

- Naomi Toy enquired if the School has alternative education planned for children who don't attend the “Band & Strings camp” in 2016 and at this stage the A/Principal is still considering options, and will report later, but confirmed there would be some special activity, not necessarily music.

**7. Correspondence:**

- fundraising brochures
- P&C magazines
- Opera house brochure

**Next meeting: Dec 2nd 7:30pm following the AGM at 7pm**

The Hon. Adrian Piccoli, MP  
GPO Box 5341  
SYDNEY NSW 2001

office@piccoli.minister.nsw.gov.au

Dear Mr Piccoli,

The Annandale North Public School P&C seeks your assistance in ensuring major leaks to the original school building are fixed promptly and comprehensively.

The roof has leaked significantly at least twice this year into one of the second floor classrooms and also the room below it. This has soaked the carpet, damaged paintwork on the walls and destroyed teaching materials and student work. It has resulted in the class having to be relocated to the only vacant class room. This was being used as an art room.

Representatives of the P&C inspected the interior of the roof, with a heritage architect of great experience. There are signs of many leaks in the roof, including water staining of timbers, ceiling and brickwork. Some of these may date from before the original slate roof was replaced with concrete tiles, but many of the signs of leaks appeared recent. It may well be that many leaks contribute to water entering the rooms — there are reports of leaks in several rooms over recent years.

It appears from the inspection that the installation of the concrete tiles may not have been done to the best standards. For example, there is an unflushed gap of approximately 50mm between tiles at the edge of the roof and the parapet walls that extend above the tile roof. This would have been flashed originally. The original rain header boxes (visible in old photographs) have been replaced by larger boxes mounted higher and partly within the roof space. Were these to overflow due to blockage or intense rainfall or leak the water would enter the roof at the point of the main leaks into the classroom. Further, in modifications to accommodate these boxes the last section of valley flashing is almost flat at the bottom of the valley. Again, intense rainfall could exceed the capacity of the flashing and overflow into the roof. These two situations seem to be the likely sources of the major leaks. It is probable the roof has other vulnerable points and minor leaks.

It seems unlikely that the roof tray system proposed as a remedy will address the major source of the leaks (noting the volume of water) and is in any case not a permanent remedy addressing the cause.

As you will be aware, the school is has a high enrolment number now and expected for many years to come. It is fortuitous that the school this year had a spare room. This may not be so next year and was not last year.

It goes without saying that a major leak in any school building is entirely unacceptable. The need for the classroom, the continuing deterioration of the building, the inconvenience and the potential health consequences from mould are all readily foreseeable. Additionally, the building is a heritage item.

The P&C requests that you direct the department to urgently and comprehensively investigate the condition of the roof and walls (such as mortar joints) and effect proper, lasting repairs to the entire roof.

Yours sincerely

Ian Cranwell

Pres

**Treasurers Report**  
**(ANPS P&C Meeting, 4 November 2015)**

- Profit and Loss for the main P&C accounts for the month of October 2015:

	MTD	YTD
	Oct	Oct
	\$	\$
<b>Income</b>		
Commission	157.67	719.34
Bank Interest	40.93	589.78
Dad's BBQ		4,381.90
Disco		6,680.20
Easter		3,950.15
Fathers Day		1,785.00
Fete		34,964.30
Christmas Trees		1,445.00
Fundraiser Stalls	657.00	5,820.67
Mothers Day		2,002.63
P&C Memberships		89.00
Second hand uniform sales	194.00	1,702.05
Step Into Life		100.00
Other		2,184.81
To be allocated		
<b>TOTAL INCOME</b>	<b>1,049.60</b>	<b>66,414.83</b>
<b>Expenses</b>		
ANPS Band Contribution/Grant	- 5,900.00	- 5,900.00
Dad's BBQ		- 1,168.74
Disco Expenses		- 3,688.05
Easter Raffle		- 232.74
Fete Expenses		- 2,743.81
Gifts-Teachers	- 1,000.00	- 1,957.75
Insurance-Public Liability		- 805.00
P&C Contribution to ANPS Wish List		- 78,353.46
P&C cupcake contribution to library	- 1,277.75	- 5,778.27
Aidan Brown Quest		- 1,584.00
Christmas Trees		- 1,800.00
Lucia		- 500.00
Year 6 Year Book	- 500.00	- 670.00
Thank you gifts		- 150.00
BBQs		- 1,777.29
Trestle Tables		- 179.95
Kindy welcome		- 996.37
Other		- 1,265.00
<b>TOTAL EXPENSES</b>	<b>-8,677.75</b>	<b>-109,550.43</b>
<b>Net Profit/(Loss)</b>	<b>- 7,628.15</b>	<b>- 43,135.60</b>

- Ending bank balances at end of October 15 - \$35,189.05 for main P&C accounts (\$657 of unpresented cheques) and \$25,327 for band account
- The following commitments agreed earlier in the year have not yet been paid and therefore need to be deducted from the above ending bank balances to get the true available funds:
  - Expenditure on Christmas trees for Christmas tree fundraiser (costs will be fully covered by fundraising)

# Principal's Report

Wednesday 4th November

Josh Collins



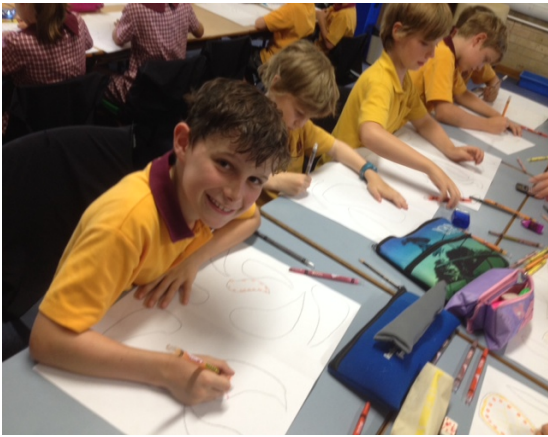
For the ordinary meeting of the  
Parents and Citizens  
Association, Annandale North  
Public School.

## At a glance

- \* No Principal news
- \* Roof repairs
- \* Student numbers 2016
- \* Thanks for gift

Still no news on the method in which the Principal position will be filled at ANPS.

Temporary repairs have been undertaken in the roof of C block, and inspections after heavy rain have not yet identified the location of leaks that occur in heavy storm conditions. A parent architect has assisted with volunteer inspection and is compiling a report to add to the available information. I will show photos of the temporary arrangement after this report. Several inspections by myself and Mr Cranwell have also failed to spot the drops.



Student numbers for 2016, at this point, indicate we are looking at forming 16 classes, one less than this year. The boundary changes appear to have had the desired effect on controlling student numbers, however, the ramifications of the lower intake are yet to be realised. The classes will be very full. With new housing developments coming on line in 2016 this picture could change quickly, I would like to emphasise that re distributing classes during the year is not out of the question.



Thanks on behalf of our teachers who went to camp for the lovely gift mysteriously appearing on desks this week. We do it for the kids, but it is nice to know it is appreciated by families.

I will finish by going over the school's NAPLAN results on the screen, but am happy to stop and discuss the above before proceeding.



## **Fundraising report – November**

Last two events to come – Wine and Christmas trees.

Some dates have been sent to Josh to slot into the calendar.

**Easter Raffle** – coincides with Easter Hat Parade (Thursday 24 March?).

**Mother's Day stall** – Friday 6 May

**Father's Day stall** – Friday 2 September

**Cupcake stalls** – FSA. Begin with Year 6 and work backwards as the senior years seem to get busier at the end of the year with graduation, dance sport, camps etc.

### **Disco:**

Date yet to be set – we need to wait for a few more school dates to be finalised before that happens e.g. camps. Alissa Cook has agreed to coordinate and has asked for 10 weeks' notice. I passed on the offers of help to Alissa and she will definitely need help coordinating stalls etc. so will be in touch when that is required.

Thanks to Alissa Cook for coordinating the Year 5 cupcake stall and thanks to all those who contributed - \$650.

Altogether cupcake stalls have raised about \$6000 this year. Well worth it for a pretty minimal effort.

Need to ask that the school consider if it wants the funds from the 2016 cupcake stalls be directed to the library for the purchase of books, equipment, technology and furniture, etc. as required or if there is another project in mind.

### **Christmas trees:**

Another push to happen through school next week. We might combine with wine in a "we've got your Christmas sorted" style campaign.

### **Wine:**

Wine fundraiser is up and running with thanks to Sally Webb for co-ordinating and Melitza Liu for designing the label.

The website is <https://www.thewinepoint.com.au/ANPS>

Further communication will go out through class reps and P&C newsletter.

## **P&C Report**

### **Term 3**

- **Music Soiree's** held at the Village Church.

A great space with a lovely acoustic for the students to perform.  
Thank you to Village Church for donating the space.



- **Chamber Strings**

With arrival of 20 new beginner strings, Rachel has split strings into three ensembles - junior, chamber and senior strings.

The detail – the additional ensemble helps to bridge the gap between the standard of the ensembles. The expectation required for senior strings (AMEB grades 3/4/5) was a big jump from junior strings (AMEB preliminary/grade 1). This left many kids struggling to make the transition and ensemble. The sizes of ensembles are also growing (tuning takes up a lot of time) and the extra ensemble gives more students the opportunity to take on leadership roles.

Heloise Pyne has agreed to conduct Junior Strings.

Thank you to Mrs Ramrahka and Ms Oxley for providing their rooms and making the change possible.

### **Term 4**

- **Finances**

Clarification regarding BSP budget and the P&C contribution (voted in term 1). Term 4 is a big month in terms of activity and money has all been accounted for as per our budget (term 1). P&C contribution has been received, thank you. See term 4 budget items attached.

Budget changes to report (as per terms of reference) – provision for extra conductor fees, extra stands (x10) and rack (this is in place of a long term

instrument purchase, left over funds to be returned to long term instrument purchase as per budget).

[Short Term Instrument Allocation items as per budget – percussion box, end pins, shelving for lower strings, timpani cover, filing cabinet, timpani mallets, shoulder rests and cello end pins.]

Our budget is for the calendar year. Suggestion to roll over remaining items to 2016. An ongoing issue.

#### **Term 4 Dates**

- **Recruitment** – Assembly Monday 16 November, Information Night 19 November, Follow up meeting lunchtime Tuesday 1 December and offers to go out at the end of the year.
- **Music Night** (and BBQ) – Friday 27<sup>th</sup> November - Junior and Senior Guitar Ensembles will perform at the BBQ from 6pm.
- **Workshop** – Sunday 22 November 9am – 4pm
- **Performances**
  - K-5 Assembly (senior band and senior strings)
  - Year 6 Graduation Assembly (orchestra)
- **Auditions** (as per music matters newsletter)
- End of year celebration a **TaikOz performance** - Monday, 7 December – featuring conductor Sophie Unsen.

- **Committee members**

Treasurer – vacant

Convenor – Dale Wilson in 2016, Johanna continue to coordinate annual Camp  
Thank Victoria Walne (leaving ANPS at end of year).

Thank Louisa Dobbin (treasurer outgoing)

<b>Budget for term 4</b>	
Music Workshop Catering	\$500
Tutor Fees for music workshop	\$3,900
Music Night catering	\$1,500
Music night gifts	\$400
Music night awards	\$400
Yr 6 presentation trophy	\$60
Instrument repairs	\$4,500
Short term instrument purchase	\$2,200
Guest Presenter	\$600
stamps and misc. stationary	\$50
Total	
Plus	
Conductor fees Sophie	\$4,660
Conductor fees for Rachel	\$4,660
	<b>\$23,430</b>

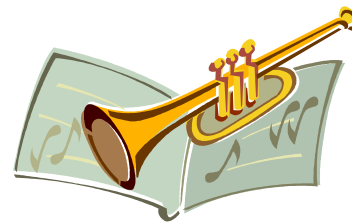
<b>Conductor Fee Breakdown</b>
admin 700
jband 800
sband 1000
orchestra 1000
meeting 100
recruitment assembly 80
workshop 300
music night 200
follow up meet and greet 80
information night 80
k-5 assembly 60
grad assembly 60
<b>total: \$4460</b>

Balance as at 12/10/2015	16607
P&C contribution workshop	4400
P&C contribution bursaries	1250
<b>Total Income</b>	<b>22257</b>
4.11.2015	\$35,329

- \$1,173 (to come from beginner strings invoicing)  
 Remaining funds to return to long-term instrument purchase savings  
 as at 12 October, 2015



# Music Matters



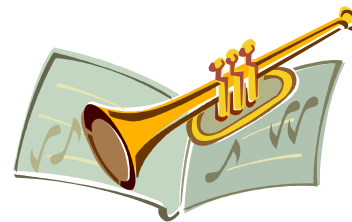
The ANPS Music Program has a busy schedule of events this term – please place all relevant dates in your diary.

## TERM 2 DATES FOR THE DIARY AND PERFORMANCES

Date	Ensemble(s)	Event
Friday 13 November	Interested students	Entries for Music Night program cover due. See below for more details.
Monday 16 November	Senior Strings & Senior Band	Music recruitment <b>assembly</b> for K-6 1.45pm. Senior Band and Senior Strings to perform.
Thursday 19 November	Invited students for instrument demonstrations	<b>Music Information Night</b> for parents of prospective music students. 6pm in the hall
Sunday 22 November	All Ensembles	<b>Music Workshop</b> 9am-4pm Please note specific start and finish times below.
Friday 27 November	All Ensembles	<b>Music Night</b> 5.30pm BBQ; 6.30pm concert
Monday 30 November	Junior Band auditions	<b>Junior Band auditions</b> - During morning rehearsal. Please report to 4/50 and Sophie will call you to the hall for you audition. Sophie will provide audition details closer to the date.
Tuesday 1 December	Prospective band and string students	Lunch time meeting in 4/50
Tuesday 1 December	Senior Band auditions	<b>Senior Band &amp; Orchestra Auditions – Wind, Brass, Percussion.</b> All students will need to re-audition. Senior Band auditions will double also as Orchestra auditions for those students interested during morning rehearsal. Please report to 4/50 and Sophie will call you to the hall for your audition. Sophie will provide audition details closer to the date.
Friday 4 December	Senior Strings Auditions	<b>2016 Orchestra auditions – Strings only.</b> During morning rehearsal. Senior Strings auditions will double also as Orchestra auditions. Please report to 4/50 and Rachel will call you to the hall for your audition. Rachel will provide audition details closer to the date.
Thursday 10 December	Senior Band Senior Strings	K-5 End of Year Assembly 9.30 am. Senior Band and Senior Strings to perform
Friday 11 December	Orchestra	Year 6 Graduation Assembly 9.30 am. Orchestra to perform



## ***Music Matters***



**MUSIC SOIREE'S** Congratulations to everyone who performed in the Music Soiree's last term. It was a fantastic week of performances from our very talented and hardworking students. Our thanks to the Village Church for hosting us, it was very special to be able to perform under spot lights alongside a grand piano.

**CHAMBER STRINGS** In term 3 many bright new string players joined junior strings. To cope with the growing number of players, a decision was made to create an additional ensemble.... **CHAMBER STRINGS!!** Chamber Strings is the intermediate string ensemble and they rehearse in 4/50 on Thursday morning with Rachel while the strings rehearse in the library with Heloise Meisel. Welcome to Heloise (known to many of us as a beloved violin tutor), and huge thank you to Ms Oxley and Mrs Ramrakha for generously providing the rooms.

### **RECRUITMENT NIGHT - for families interested in joining the ANPS Music Program in 2016**

On **Monday 16 November** there will be a special music assembly for students. If your child is interested in joining the Music Program next year, we invite you to an information session to be held at **6pm in the hall on Thursday 19 November**. There will be instrument demonstrations and an information booklet provided to help you decide which instrument is best suited to your child. Please note that children can join the string program from year 1 and above, and the junior band from year 3 and above.

Instrument preference forms need to be returned to the band box in the office by **Wednesday 25 November** and a follow up meeting for new students will be held during lunch on **Tuesday 1 December**. At this meeting the conductors will assess students and allocate instruments for 2015. Instrument offers will be sent to parents by the end of the term.

Selected students will be asked to give instrument demonstrations. Conductors will contact parents directly if your child will be required to attend.

### **DOUBLE BASS**

Ever wondered what gave Freya McKendry her *je ne sais quoi*? Well we have the answer - and instruments available for hire! If your child interested in learning the Double Bass or swapping over from another instrument, we want to hear from you! Email [anpsmusic@live.com](mailto:anpsmusic@live.com) or speak to Rachel now.

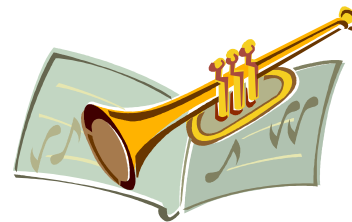
### **MUSIC WORKSHOP**

**Sunday 22 November**

The Music Workshop is an intensive day of full rehearsals and instrumental group tutorials. This workshop plays a very important role in preparing ensembles for the end of year Music Concert.



# ***Music Matters***



**Junior Strings and Junior Band to attend 9am-11am.**

**Chamber Strings to attend 10.30am-3.30pm**

**Senior Strings and Senior Band to attend 12.30pm-4pm**

**Orchestra to attend 9am-4pm**

Morning/afternoon tea and lunch are provided by **parent volunteers**. If you are willing to help, please drop an email to Ruth Lyons ([r.lyons@garvan.org.au](mailto:r.lyons@garvan.org.au)) indicating which time slot you would like.

\* 10am- 11am **prep and serving morning tea** (need 5 parents)

\* 12noon-1pm **prep and serving lunch** (need 5 parents)

\* 1pm-2pm **serving lunch and pack away** (need 3 parents)

\* 2.45pm- 3.30pm - **serving afternoon tea** (need 3 parents)

Duties involve cutting buns, turning snags, chopping fruit, setting up drinks and/or serving children.

## **MUSIC NIGHT**

**5.30pm BBQ; 6.30pm concert, Friday 27 November**

Families and friends are invited to attend the end of year music extravaganza.

The night kicks off with a BBQ at 5.30pm where families can enjoy an easy dinner. At 6.30pm the full range of band, string and orchestral ensembles perform in the most anticipated musical event of the year. Please note that payment for the BBQ dinner was included with your music fees.

**Performers to wear – band t-shirt, black pants, socks and shoes.**

Again the BBQ, drinks etc are provided by **parent volunteers**. If you are willing to help, please drop an email to Ruth Lyons ([r.lyons@garvan.org.au](mailto:r.lyons@garvan.org.au)) indicating which task you would like.

\*4.30-5.00 **Set up BBQ/ food prep** (need 4 -6 people)

\*5.00-6.15 BBQ –**both sausages and Lamb kababs and service of food** (need 10 people)

\*5.30- 6.30 **Drinks service** (need 2 people)

\*5.30- 6.30 **Cake service** (need 2 people)

Please do lend a hand. It's a great evening for our budding musicians and an ensemble does better when well fed.

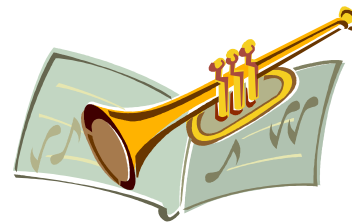
## **MUSIC T SHIRTS**

Students needing a music T-shirt (for Music Night) can buy them in the hall at **7.30am on Thursday, 5 November** or **after school on Thursday 12 November**. Music T Shirts are \$15.

Music Bags are also available for \$20.



# ***Music Matters***



## **PROGRAM COVER COMPETITION**

If you are interested in entering our Program Cover Competition, please submit your entry on A5 paper to the band box in the office (with your name on the back) by **Friday 13 November**. Criteria – include the words 'Music Night 2015'

## **2015 ORCHESTRA AUDITIONS**

Auditions for the 2016 ANPS Orchestra will be held Tuesday 1 December for winds, brass and percussion (during Senior Band time) and Friday 4 December for strings. Students will be required to play a scale, a short piece and an excerpt set by conductors. All students who wish to be in the orchestra will need to audition/re-audition, even if you were in orchestra in 2015. Conductors will send out excerpts and scales later in the term.

## **2015 SENIOR BAND AUDITIONS**

Junior Band members wishing to join the 2016 Senior Band will audition on Monday 30 November during morning rehearsal. Sophie will notify you of audition requirements later in the term.

## **COMMITTEE MEMBERS FOR 2016**

A volunteer committee runs the ANPS Music Program in conjunction with our wonderful conductors. The committee generally meets once a term to organize events and activities for the term. In particular the Music Committee requires someone to fill the role of treasurer starting in Term 1, 2016. Please find a description of the role below.

### **Treasurer**

- Responsible for accounts
- Invoicing of membership fees to all Music program Members.
- Payment of invoices and salaries
- Monitors cash flow
- Must sign-off on all spending

If you are interested in the role or in joining the committee, please email [anpsmusic@live.com](mailto:anpsmusic@live.com) or speak to Johanna Burnett.

Thank you to Louisa Dobbin and Victoria Walne who are leaving the committee at the end of the year. Your contribution and efforts to support ANPS Band & Strings Program over the years are greatly appreciated!

## **DISTRIBUTION LISTS**

Communications about Band & String Program activities is generally sent via email. If your details have changed please let us know at [anpsmusic@live.com](mailto:anpsmusic@live.com) so we can stay in touch.



# ***Music Matters***



## **LOOKING AHEAD**

- The Band & Strings Program resumes in week 3 of 2016.
- Please note that in 2016 Music Camp will be held in Term 1 on 14 & 15 March at Stanwell Tops

**Our best wishes to the departing Year 6 music students and we look forward to welcoming the rest of you back next year.**

**Congratulations to everyone for a great year of music making!**

**Sophie, Rachel and the Band & Strings Program Committee**