

# **ANNANDALE NORTH PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION**

## **Minutes Wednesday 2nd Nov 2016 meeting 7:30pm**

1. **Welcome:** We acknowledge the Gadigal people of the Eora Nation who are the traditional custodians of the land on which we stand. We pay our respects to elders past and present.
2. **Attendance:** Ian Cranwell, Julie Charlton, Sally Webb, Jacqui Owen, Ruth Lyons, Anna Swanson, Evan Hollands, Tracey Blow, Melanie Oxley, ex-officio Sam Nicol
3. **Apologies:** Pen Bye & Annette Walker
4. **Confirmation of previous minutes:**
  - 4.1 October meeting; Moved Lisbeth Kennelly, seconded Ruth Lyons, carried unopposed.
5. **Business arising previous minutes:**
  - 5.1 Rule change for the AGM as a contingency in the event that there is not another nominee for Secretary.

**Resolved: That rule no. 5 be amended for 2017 to allow the existing Secretary to remain for a 4th year in the absence of a willing participant to take over. Members present supported the rule change subject to correct wording to minimise misinterpretation of the motion. Moved: Tracey Blow Seconded: Annette Walker.**

### **5.2 Solar Panels**

Ms Nichol advised a meeting is scheduled with Assets on Monday 7th November about various issues, including asking for an update on the NSW Government scheme to lease roofs for photovoltaic panels. An update will be provided in the Principal's report following this meeting, or the next meeting, as information is available.

### **5.3 Parking arrangements on Johnston St**

Ms Oxley advised the SRC has received the P&C's suggestions on car parking alternatives and have liaised with St Brendon's on strategies they have in place, such as clip on signs for when buses are scheduled to park at school. She advised the P&C's suggestions have been accepted. The SRC is liaising with the RMS to discuss options for our school and Ms Oxley will provide an update at the

December meeting, if information is available. Noted clip-on signs for St Brendan's are issued by council, for Johnston St would be up to RMS.

**5.4 Audits;** both the B&S treasurer and general P&C treasurer have provided accounts to the auditor. Audits on track for presentation to the AGM.

**5.5 AGM & Executive candidates;** several new parents (2017) have voiced an interest to Ms Nichol in the Treasurer position at the recent kindy welcome. A second kindy welcome is scheduled for next week & Ms Nichol will continue to promote the benefits of new families joining the P&C group and Executive. Chair suggested they speak to the current executive and that it would be best to serve a year as assistant treasurer. Likewise secretary and assistant.

**6. Reports:**

**6.1 President - no report**

**6.2 Treasurer - see attached report**

**6.3 Principal** - In addition to the Principal's report the Chair raised concerns from other parents at the change to a year 5 and 6 final assembly instead of only year 6 assembly as in previous years. Ms Nichol advised the change is to reduce numbers at the K-4 (previously K-5) assembly and because awards are by class & could go to either year 5 or 6 students. In addition, children have built friendships within classes over the year and teachers provide feedback on their class as a whole. Special consideration will be given to year 6 students as this is an important recognition of completing primary school and moving to high school. Year 5 parents will host morning tea, siblings will be invited to attend and the choir and orchestra playing on the day.

Ms Oxley thanked the P&C for funding the stage 3 mural and for the time Lisa Chamber's spent preparing & priming the wall. Some year 5 students who didn't have the opportunity to paint the mural will be allowed to paint an adjacent section of wall. As there were technical issues (faulty projector) at the FSA when the mural presentation was taking place, Ms Oxley re-played the presentation to the music of Steve Wright. Chair asked Ms Nichol if the projector was going to be replaced before the end of term assemblies as this is required for end of term presentations. A cage around the projector was also suggested as the hall is often used for ball sports. Ms Nicol had already decided on a cage and advised a new projector would be purchased before the end of year assemblies are held.

See attached report for additional topics discussed.

7. **Committee updates:**

**7.1 Fundraising:** Lisbeth advised cupcakes sale were down at the Nov FSA as all of year 4 weren't aware they were baking. More advice through parent reps is required to ensure the nominated year are aware they are to bake.

There will be one more Dad's BBQ before the end of term, date to be confirmed.

Several B&S nights will be held in November and Ruth Lyons reminded the group to monitor the amount of gas used at each of the events using the BBQ's and replenish so that no-one runs out.

Sally Webb will readvertise wine sales as a fundraiser for Christmas and will investigate a special price on a case of sparkling wine. This will be advertised on the wine company's website and via a bag drop or newsletter.

Michael Roach advised 28 Christmas tree have been pre-sold and 35 were sold on the day in 2015. Michael would like to know a final number the P&C would like to purchase ready for December sales and Tracey will confirm this Michael.

A large event needs to be planned for 2017 as 2016 was a quiet year for large fundraising. The school is putting together its "wish list" which can be used to focus fundraising on; items thus far include, improving playground equipment such as a new climbing wall, seating for the urban forest, amphitheatre style seating for outdoor lessons and IT items including coding and robotics.

**7.2 Band and Strings:** Various B&S nights and workshops are planned for November and December. A reminder that the B&S co-ordinator needs to be nominated and filled at the AGM.

**7.3 Facilities:** no report

**7.4 Grants:** Evan is awaiting a response on Grant no. 2 from the Inner West Council which is due in November and feedback on CBP grant is due in Dec/Jan. Ms Nichol advised Jamie Parker is speaking to year 5 students on Nov 11th on leadership.

**7.5 Supporting Quality Learning:** no report

8. **New business:**

Chair raised the class reps system and how this could be improved, including having it operating much early in term 1, when most needed, and if the purposes and system remain relevant or if change is warranted. Both Ms Nichol and Ms Oxley were of the opinion the class rep system is operated by the P&C but the chair assured them that the system is run by the school and that this had been confirmed with the two previous principals on several occasions The P&C uses

the reps by agreement. It was noted the P&C did not have a position of class rep coordinator nor any system for coordinating and operating. It seems to have run in much the same way since the 1990s, while communication methods and options have changed. Ms Oxley felt there is less need in older years (stage 3) as teachers communicate via e-news when required. Anna Swanson reported class reps were helpful in junior years (particularly kindy) as special requests were often communicated this way by teachers as well as parents for social events to get to know other families. The role of class reps needs to be reviewed in light of the school newsletter and enews, direct communications by teachers, and other notes adequately communicate school activities. Principal undertook to speak to staff and consider the system and any changes. Possibility of opt-out email system so the P&C and school can share the school list. Principal will seek advice on this. Evan can set up group emails management, so tailored emails can be sent.

9. **Correspondence:**

- Fundraising brochures

Meeting closed 2050

**Next meeting: Annual General Meeting on 7th December at 7pm, note earlier time for Annual General Meeting, followed by monthly meeting at 7:30pm**