

**Minutes of ANPS Parents and Citizens Meeting**  
**Meeting held 2nd April 2014 at ANPS, Mrs Oxley's room, 7.30 pm**

**Attendance:** Anne Ryan, Annette Walker, Catherine Sengupta, Jacqui Owen, Kate Rutledge, Melanie Oxley, Ruth Lyons, Sarah Taylor-Holmes, Naomi Toy, Julie Jorstad, Tracey Blow, Wendy Routledge, Peter Crowe, Sheila Bollard.

1. **Welcome and apologies:** Dawn Brown, Ian Cranwell, Felicity Butler, Pen Bye, Lisa Trevisan and Chris Harris.
2. **Confirmation of previous minutes of meeting held on 5th March 2014:**
  - 2.1. **RESOLVED** that the minutes of the March meeting are a true and accurate record of the meeting. Moved: Naomi Toy, seconded Ruth Lyons. Carried.
3. **Business arising from previous minutes:**
  - 3.1. Date for the IT information night is confirmed to be Week 4 of Term 2, Wed 21<sup>st</sup> May at 6pm for 1 ½ hours. Bag drops for information on the night will occur early next term and the P&C will publicise the initiative.
  - 3.2. Nominees for selection panel. At the February meeting it was resolved that the P&C put forward a list of parent nominees for the selection panel, to be invited on to the school panel when required in order to avoid delays via the nomination process. Kate Rutledge (Year 1 parent) came forward. The Principal has indicated that no further parents have volunteered to train for, and sit on the selection panel. No further recruitment is required at this time therefore training will be postponed to later in the year.
  - 3.3. Update on discussions with DET about IT options. Carried over to next meeting.
  - 3.4. Update on proposed letter to DET regarding recurrent funding cut. Carried over to next meeting.
  - 3.5. Update on Library trust. Carried over to next meeting.
4. **Working group updates:**
  - 4.1. **Enrolment:** Catherine Sengupta reported that the Enrolment Working Group had met and resolved to draft a letter to the Principal requesting clarification on two issues: (1) When the current enrolment policy will be available to assist families enrolling in 2015. The enrolment policy is not currently on the school webpage, and (2) Determination of the date at which parents of siblings affected by boundary change will be informed of the availability of a place at ANPS. The Principal responded that the policy is awaiting approval from DET and it will be uploaded to the school website when approved. The Principal confirmed that further boundary changes will occur in 2014 and that the date of notification of enrolment for affected siblings does need to be reviewed and determined. The Principal stated that 18 classes is the cap, with a maximum of 60 kindergarten students.
  - 4.2. **Music:** See attached report. The music committee still needs a treasurer (from July). Camp was very successful. Teachers are looking at different options for children who don't attend camp for 2015. Music Aviva is occurring this year

therefore most students are being exposed to music in a variety of ways. Building on the experience and considering how to run the camp next year to be discussed by the music committee. Suggestions raised included keeping the camp closer to Sydney, spreading it over more days and possibly making use of the school hall.

- 4.2.1. **RESOLVED:** That the P&C thank the music committee, volunteers and teachers for organising the successful music camp. Moved: Ian Cranwell, seconded by Ruth Lyons. Carried. **AGREED:** Letter of thanks to be sent **[Sophie need surname]** and all the staff to be recognised in the April P&C newsletter.

- 4.3. **Grounds:** Limited resources this year mean longer-term initiatives (e.g. Project Green and the amphitheatre) may be on hold until more money is available. Smaller initiatives can be achieved with the funds available, through putting pressure on DET and through working bees. A major area of concern is the hazardous area in the infant's playground, marked with yellow brick. It was considered that the area could be improved with asphalt or softfall. Mrs Oxley suggested that the sails in the infant's playground could be anchored to the building rather than the poles. Removing the poles would also increase space. **AGREED:** The Principal will engage an expert to determine the feasibility of anchoring the sails to the building and obtain a quote. **AGREED:** That Peter Crowe will assist Chris Harris on the grounds sub-committee.

- 4.3.1. **RESOLVED:** That the P&C write to DET requesting funding for urgent repairs to the hazardous bricked area in the infant's playground. Moved: Ruth Lyons seconded Wendy Routledge. Carried.
- 4.3.2. **RESOLVED:** That fixing the hazardous area in the infants playground marked by painted yellow bricks between the quadrangle and "grassed" area is, for the P&C, a priority of any groundwork it funds or undertakes. Moved: Wendy Routledge seconded Naomi Toy. Carried.
- 4.3.3. **RESOLVED:** That the P&C undertakes an annual review of the Grounds master plans in order to prioritise funding further grounds work. Moved: Naomi Toy seconded Ruth Lyons. Carried.
- 4.3.4. **MOTION ON NOTICE:** That the P&C organises a working bee in term 2 or 3 to tidy up the "dusty corner" and tackle any other suggested small projects. Held over to a later meeting.
- 4.3.5. **AGREED:** That the Principal will ask the Assets team to investigate the "dusty corner" area as it contains a cracked retaining wall that needs review before any works are undertaken.
- 4.3.6. **AGREED:** That the P&C will circulate (via website and at next month's meeting) current Project Green plans created and funded in prior years. It was agreed that solutions need to be practical and affordable and that existing plans need review as, to date, there has been no significant improvement in the playground space provided.
- 4.3.7. **AGREED:** That Julie Jorstad will include in the P&C newsletter a request for the school community to contact the P&C via email if they have ideas for improvement to the playground areas.

- 4.4. **Supporting Quality Learning:** Sarah Taylor-Holmes gave a report. It was noted that

the P&C will be assisting with the IT information evening on 21<sup>st</sup> May, providing tea and coffee, and facilitating communication of the event via bag drops in term 2. Sarah Taylor-Holmes stressed the importance of parental attendance in order to fully understand the changes in how our children are taught. The IT information evening will include a pledge drive for specified IT initiatives and the opportunity for parents to talk to Year 6 students about what they have learnt from new technology and what they want to learn in the future. Michael Matthews has been involved in identifying new equipment that may be used in the classroom along with suggestions from a number of key teachers.

4.5. **Grants:** Report carried over to next meeting.

4.6. **Fundraising:** Naomi Toy gave a report.

#### **School Fete**

4.6.1. **RESOLVED:** That the P&C, through the fundraising committee, hold a fete on 25th October. Moved: Catherine Sengupta seconded Naomi Toy. Carried.

4.6.2. **AGREED:** Fete will be a 'back to basics' fete that is manageable with a small team. Simple stall suggestions include a chocolate wheel, tombola, jams, and cakes, jumping castle and Halloween goods. Volunteers required to help with stalls on the day and interested parents can contact the P&C with ideas or a helping hand.

4.6.3. **AGREED:** That the student leaders might like to run a stall at the fete. Mel Oxley to discuss with the students.

#### **4.6.4. Fundraising update:**

- The cake stall organised by Year 2 raised \$1,000. Thank you to Dawn Brown for coordinating.
- The Dad's BBQ raised over \$900. Thank you to Justin Chambers.
- The Easter Raffle has raised \$1,300 to date. **AGREED:** The Student Leaders will assist Catherine Sengupta to sell raffle tickets and collect money on Wed 9<sup>th</sup> and Thurs 10<sup>th</sup> April, between 08.25-09.00.
- The Mother's Day stall will be managed by Kindy parents on 9<sup>th</sup> May, with communication going out before the end of Term 1.
- The next full school assembly is on 29th May with Year 3 providing the cupcakes.
- The school disco will be on 30<sup>th</sup> May.
- Mel Oxley suggested that the Student Leaders could be involved in any initiatives the P&C has in 2014 and that they are intending to manage a charity Walkathon towards the end of term 2. The monies raised through the walkathon will go to Stuart house in Manly. Walking tracks to be decided, Bay walk, Bicentennial Park for e.g. and Walkathon kits are available.

5. **Principal's report:** See attached report.

6. **Treasurer's report:** No formal Treasurer's report given. Approximately \$3,000 raised last month, through the Dad's BBQ, FSA cupcake stall and initial Easter raffle monies.

7. **General business:**
  - 7.1. Discussion of the need for improved communication between the school and parents with regard to the school calendar and newsletters. The Principal reported that she is currently reviewing the approach to the school's calendar. This topic should remain on Agenda for next meeting.
  - 7.2. The Easter hat parade will be on the last day of term, Friday 11<sup>th</sup> April.
8. **Correspondence:** Several emails have been actioned by respective members of the Executive.
9. **Date of next meeting:** Wednesday 7th May 2014 7.30pm, Ms Oxley's room.