**ANNANDALE NORTH PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION**

**Minutes of Wednesday 4th May 2016 meeting 7:30pm - 9:10pm**

**Welcome:**We acknowledge the Gadigal people of the Eora Nation who are the traditional custodians of the land on which we stand. We pay our respects to the elders past and present*.*

1. **Attendance:**

P&C members: Julie Charlton, Kate Rutledge, Ruth Lyons, Ian Cranwell, Jacqui Owen, Evan Hollonds, Anna Swanson, Tracey Blow, Nick Holmes, Gordon Howe, Josh Collins (ex- officio) Annette Walker, Ali Donaldson, Sarah Taylor-Holmes, Alissa Cook, Lisbeth Kennelly, Wendy Routledge, Andrew Pattinson, Anna Swanson,Catherine Sengupta, Evan Hollands, Fletcher Pritchard, Monica Raszewska, Non members: Jocelyn Whisker (invited guest), Melanie Oxley, Jessica Bushby, Yukis Nagafu & Lucie Monahan

**Apologies:** P&C members: Pen Bye & Lisa Chambers

1. **Confirmation of previous minutes:**

2.1 April meeting: Resolved that the minutes of the April meeting are a true and correct record, subject to insertion of the treasurer’s report for April 2016 and amendment of the date of the Principal’s report to April 2016. Moved: Ruth Lyons, seconded Ali Donaldson, carried unopposed.

**3.0 Business without notice:**

nil

**4. Business arising from previous minutes:**

**4.1** Vice President position remains vacant: nonominees this meeting.

**4.2 Resolved:** That P&C funds do not fall below $15,000 except for paying for the costs of fundraising and underwriting of expenses. Moved: Annette Walker, Seconded: Lisbeth Kennelly. Carried unopposed.

**4.3** **Resolved:** That the P&C supports the school’s request for financial assistance as outlined by the Principal in his report at April's meeting and approves the expenditure of P&C funds of a total of $22,600 (exclusive of GST for each item) for the following items:

1. laptops for student use, up to $10,000
2. K-2 reader replacement program, up to $4,000
3. meet manager program, up to $600.00
4. Student welfare and well-being resources, up to $2,000
5. standing benches, up to $4,000 and
6. gardens project, up to $2,000

Moved: Julie Charlton, seconded Nick Holmes.Carried unopposed

**4.4** Thank you to the P&C from the music camp teachers for the small gift of appreciation.

**5. Reports:**

**5.1** **President:** **Agreed** that the response to students on proposed parking changes to the front of the school is adopted. No major changes were put forward by the school community, comments received were supportive. The response to be sent to A/Principal in order to feedback to students and RMS.

Update on replacement Principal: Advertisement including essential and desirable has been set and scheduled to be advertised in week 2 of term 2.

**5.2** **Treasurer:** **See attached for full report**

* Total amount in the bank: $44,251
* Total income: $10,624.68
* Total expenses: $1,350.97

Nick Holmes suggested the Treasurer provide cash flow and projected spends in the Treasurer's report to ensure transparency and monitor spending.

**5.3** **Principal: see attached for full May report**

**6.** **Committee updates:**

**6.1 Fundraising:** So far this year 3 fundraising events have occured: full school assembly cupcake stall (Yr 3), Dad’s BBQ (thanks Justin Chambers and team) and the Easter raffle.

**Mother’s day:** Planned for this Friday**.** Presents slowly coming in. Spare gifts from last year located and can be used on the day (if needed). Petra Stirling and Natasha Dimitropolous coordinating the stall.

**Easter raffle:** Raised almost $5,000; thank you to Catherine Sengupta and Wendy Routledge for running the event; and to all who helped.

**Wine tasting night:** Set for 3rd June. Sally Webb is running the event. Suggested funds raised be put towards the Stage 3 mural - to be discussed with Sally.

**Disco:** Confirmed for the 20th May. Tickets this year will be $10 each or $20 a family, thus ensuring fundraising commensurate with effort. Alissa Cook is leading this event, has commenced planning and has some volunteers. More volunteers required. Stall lists will be displayed in the playground soon for parents to volunteer for tasks.

**Potential election fete:**

With a possible election on 3rd July, the fundraising committee will gauge community availability for a small fete on the day, with cake stall, sausage sizzle and coffee as basic configuration. If you are interested in helping on the day please let Lisbeth Kennelly know.

**Members needed for fundraising committee**.

**6.2 Band and Strings:** to report at June meeting. Planning underway for fundraiser on 24th June at school to showcase new music the children learnt at camp and raise funds for new instruments

**6.3 Facilities:** no report

**6.4** **Grants:** Evan Hollands has collated a list of possible grants and is checking eligibility before P&C considers applying. Suez grant to be explored for stage 3 mural. List of grants to be circulated to class reps and publicised in case other parents have a specialty that can be used to apply for a grant. Suggested a list of grants available in the current year be developed and an annual list of grants be kept to allow planning of applications.

**6.5** **Supporting Quality Learning:** Kate Rutledge will continue liaise with the Acting Principal, Josh Collins on school needs and priorities.

**7. New Business:**

**7.1** Placement panel representatives (out of area enrolment applications reviews) and enrolment policy review. Representatives required and Julie Charlton & Catherine Sengupta volunteered. President to sound Pen Bye out about interest in continuing. [Post-meeting Pen Bye advised she does not want to be on the panel this year].

**7.2** All members asked to continue to encourage their friends and contacts to join the P&C. Membership is currently 38, out of 250 or so families.

**7.3** Acknowledged that communication between school and parents who volunteer for events would be improved by ensuring notification of times, duties; whether required, etc. School executive to consider improvements in system; will consider electronic registration system.

**7.4** Canteen staff aren’t happy for the popcorn machine to remain in the canteen due to its size. Principal to inspect and resolve.

**7.5** 3 New tables required for P&C events. **Resolved** that Alissa Cook will purchase three folding tables, approximate cost $200. Moved Alissa Cook, seconded Ruth Lyons, carried unopposed. A secure location to be identified to prevent unauthorised use and damage - Principal to consider. Updated inventory of P&C items required and system for checking off equipment return and condition required for future events. P&C Executive will action these items.

**7.6** Ms Bushby presented an initiative seeking funds for a painted mural on the wall facing Johnston st in the urban forest playground. Cost approximately $6000. The mural would be painted Stage 3 students under the direction of a local mural artist Joel Moore (“Mulga”), with the benefits of instilling pride, positive learning experience, create community spirit and a teaching opportunity for the children. Suggestions to support the request for funds include seeking community grants and both Jacqui Owen and Evan Hollands to share possible grant details with Ms Bushby. Agreed that in principle the P&C supports the school’s proposal and will consider funds that can be put towards funding the project.

**7.7** Jocelyn WhiskerfromWhoosh provided information on its aftercare service at the Annandale Neighbourhood Centre. Whoosh staff collect children at 3:30 and walk them to the Neighbourhood Centre & attracts the same government rebate as ANOOSCHA. The Centre will be open Thursday 12th May for inspection by interested families.

**8. Correspondence:**

* Fundraising brochures

**Next meeting: Wednesday June 1st 7:30pm**