

# **ANNANDALE NORTH PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION**

**Minutes of Wednesday 2nd March 2016 meeting 7:30pm - 9:00pm**

**Welcome:** We acknowledge the Gadigal people of the Eora Nation who are the traditional custodians of the land on which we stand. We pay our respect to the elders past and present.

**1. Attendance:**

P&C members: Julie Charlton, Annette Walker, Kate Rutledge, Ruth Lyons, Ian Cranwell, Andrew Pattinson, Ali Donaldson, Sarah Taylor-Holmes, Lisa Chambers, Lisbeth Kennelly, Jacqui Owen, Sally Webb, Evan Hollonds, Anna Swanson, Fletcher Pritchard, Tracey Blow, Johanna Burnette, Wendy Routledge, Adam Simmonds, Brooke Meany, Robin Merrick, Anne Ryan, Catherine Sengupta, David Schwarz, Liz Crotty, Melanie Oxley (ex- officio)  
Non members: Ms Bushby & Angela Connolly

**Apologies:** P&C members: Alissa Cook & Pen Bye

**2. Confirmation of previous minutes:**

2.1 February meeting: Moved, Lisa Chambers, seconded Ali Donaldson, carried unopposed.

**3. Election for executive vacancies:**

3.1 Vice president (one) - Nomination of Band & Strings Treasurer, Adam Simmonds, as a Vice President of the P&C. Nominated: Dale Wilson, seconded: Johanna Burnett, elected unopposed.

3.2 Vice President (two): remains vacant

3.3 Band and Strings liaison - Dale Wilson will be first point of contact for P&C executive with band and strings committee.

**4. Business arising from previous minutes:**

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4.1 **Resolved:** That the P&C authorises expenditure for events in 2016 up to: The disco (\$4,500), mother's and father's day stalls (\$200 per event), election fetes (\$5000), the Year 6 year book (\$500), teachers end of year celebration (\$1000), thank you gifts for teachers who attend school and music camps (at \$50 each), teachers who leave after 4 years service (at \$50 each) and P&C insurances (\$900). Moved Ruth Lyons, seconded Wendy Routledge, carried unopposed.

## **5. Reports:**

**5.1 President:** Two main issues: tender for markets (covered in Principal's report) and update on replacement Principal: to be advertised in term 2, with start on advertisement in term 1.

**5.2 Treasurer:** see attached report

**5.3 Principal:** see attached report. Presentation on proposed new parking zones at front of school provided by Ms Oxley. The SRC have liaised with council and RMS with site visits undertaken to identify alternative parking zones. Presented plan requires review. P&C working party (Ian Cranwell, Robin Merrick, Pen Bye) established to brainstorm issues. Feedback to the SRC is required so they understand the complete process.

## **6. Band & Strings budget**

In accordance with the P&C BSP rules, the BSP sub-committee presents the annual operating budget for 2016 and recommends that the P&C resolves to authorise the BSP subcommittee, to run the program outlined in the budget thus authorising the P&C office bearers to release funds accordingly.

**6.1 Resolved:** That the P&C endorses the Band and Strings Operating Budget for March 2016 to March 2017 (as attached) and authorises the P&C Executive to expend in accordance with the budget on the advice of the BSP S-C.

Reasonable variations to the budget for operational reasons or due to changes of circumstance are permitted provided such variations are reported at the next meeting of the P&C and do not alter the overall budgetary position. Moved: Dale Wilson, seconded: Johanna Burnett, carried unopposed.

**6.2 Resolved:** That the P&C funds the Band and Strings Program \$6885 to cover the cost of the music workshop in term 4 (\$5385) and 6 music bursaries, comprising \$250 each towards membership fees (total \$1500).

Moved: Dale Wilson, seconded: Johanna Burnett, carried unopposed.

### **6.3 B&S Sub-Committee**

**Resolved:** That the membership of the Band and Strings Program Sub-Committee is endorsed as comprising:

*(Note: Convenor: Dale Wilson approved by the P&C general meeting of December 2015)*

Camp Coordinator: Johanna Burnett

Tutor Liaison/Uniform coordinator: Suzanne Young

Treasurer: Adam Simmonds

Catering Coordinator: Ruth Lyons

Instrument coordinator: Annabel McGilvray

List coordinator: Petra Stirling

School Liaison: Mel Oxley

*(Note: ex-officio member: P&C president)*

Moved: Dale Wilson, seconded: Johanna Burnett, carried unopposed.

## 7. **Committee updates:**

**7.1 Fundraising: Kindy welcome (non fundraising event):** Confirmed for the 3rd March. Volunteers required from 430-630. Jumping castle provided for entertainment whilst parents mingle.

**Easter raffle:** 1st event for 2016. Prizes to be arranged & tickets organised. Tickets will be sold in the playground & distributed to children.

**Other fundraising:** 2016 calendar to be displayed publicly and posted with minutes. Calendar to be used as a guide for whom to direct correspondence to.

**AGREED** that Sally Webb will liaise with Lisbeth Kennelly to arrange a wine tasting night and Lisbeth to liaise with Josh Collins and Alissa Cook regarding a date for the disco.

**7.2 Band and Strings:** discussed as above

**7.3 Facilities:** no report

**7.4 Grants:** Evan Hollonds and Ainsley Newson volunteered to facilitate grants committee.

**7.5 Supporting Quality Learning:** Kate Rutledge will continue in the role and liaise with the Acting Principal, Josh Collins on school needs and priorities.

## 8. **New Business:**

**8.1** Federation councilors and delegate nominations soon: if you would like to nominate

**8.2** Class reps list: **Agreed:** need an improved way of updating these at the start of each year to make communication easier and timely early in the year when needed most.

**8.3** Principal selection panel P&C rep: Ian endorsed as P&C selection panel representative for replacement Principal. Parents interested in completing the merit selection course should advise Ian Cranwell.

**8.4** School plans for children who aren't involved in bandcamp to be confirmed. School to advise if it intends to seek P&C funding support.

**8.5** Ruth Lyons, Julie Charlton and Penny Saba have sourced a suitable seat in memory of Aidan Brown which will be painted in his favourite colours, red and blue and located at the end of the heritage building facing Johnston st.

**Moved on notice for April meeting:** That the P&C releases funds donated by Pfizer for a memorial chair for Aidan Brown, approx value \$2,200. Moved Ruth Lyons, seconded Julie Charlton.

**9. Correspondence:**

- Fundraising brochures
- P&C magazine

**Next meeting: April 1st 7:30pm**