**ANNANDALE NORTH PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION**

**Minutes Wednesday 1st June 2016 meeting 7:30-9:00**

1. **Welcome:**We acknowledge the Gadigal people of the Eora Nation who are the traditional custodians of the land on which we stand. We pay our respects to elders past and present*.*
2. **Attendance:**

P&C members: Ian Cranwell, Pen Bye, Kate Rutledge, Ruth Lyons, Anne Swanson, Sally Webb, Lisa Chambers, Lisbeth Kennelly, Tracey Blow, Catherine Sengupta, Dale Wilson, Annette Walker, Yukie Taguto, Josh Collins ex-officio, Non members: Jane Fox and Jo Carney

1. **Apologies:** Alissa Cook, Julie Charlton, Sarah Taylor-Holmes, Ali Donaldson, Gordon Howe & Evan Hollands
2. **Confirmation of previous minutes:**

4.1 May meeting: Moved Lisbeth Kennelly, seconded Kate Rutledge, carried unopposed.

1. **Executive Vacancies**
   1. Vice President
   2. Information Technology Officer

**Resolved:** That a position of Information Technology Officer be created in the P&C Executive. Moved: Tracey Blow, seconded: Annette Walker

Evan Hollonds nominated as Information Technology Officer by Tracey Blow, seconded: Annette Walker. No other nominations, elected unopposed.

1. **Business arising previous minutes:**
   1. P&C property inventory update: Ruth Lyons and Pen Bye volunteered to update the inventory of P&C items and confirm the location of items that need to be accessed easily and frequently.
   2. Damage to folding tables, security of P&C property.

Everyone asked to ensure security and care of P&C property to avoid wasting money on replacements. Others wish to borrow equipment, school included, should ask first. More secure storage to be investigated.

* 1. **Resolved:** That the P&C reimburses $220.50 to Alissa Cook for 3 tables purchased for P&C events, noting these were endorsed between meetings to replace damaged tables in time for the disco. Moved: Annette Walker, seconded: Tracey Blow. Carried unopposed.

**7**. **Reports:**

7.1 President - Principal advertisement has closed and selection process has commenced. Process should take approximately two weeks.

7.2 Treasurer - $52,000 in the bank with $30,000 committed to spends in 2016. Dale Wilson put forward the account management option CommBiz which allows two people to authorise an electronic transfer of funds without having to be in the same place. Concern expressed at having to pay if more than two authorised officers required. Cheque signing arrangements would remain the same. This is being explored by Annette Walker. **See attached for full financial report.**

7.3 Principal - See June report.

A final decision has not been made on a replacement school uniform and when a change is implemented it will be a stage transition. If parents need to purchase winter uniforms it is safe to do with with current pattern.

8. **Committee updates:**

8.1 **Fundraising:**

The events this term so far have been the Mother's Day Stall, the Cupcake stall and Disco. M’s Day was mentioned in last month’s treasurer’s report. The disco made $5067 profit and the last FSA cake stall made $708 profit. Many thanks to Alissa Cook, and to the volunteers at Disco, and the Year 5 parents who contributed cakes and manned the stall.

The rest of this term we have: Dads’ BBQ, the Election Day BBQ and cake stall and the Wine Tasting Night to be held this Friday night.

We have agreed to have only a sausage sizzle and cake stall for election day July 2nd, with parents taking short slots. Lisbeth will set it up shortly, with organization to be taken over on the day by those running the stalls.

As always we need volunteers for all the events, always, and for more people to get involved in the P&C. We, as members and involved parents need to remember to be positive, kind, polite, cooperative and inclusive, so that any parents considering getting involved aren’t discouraged, intimidated or demoralised to the point where they don’t join in. P&Cs always have a terrible reputation for this, but we need to work together so that ANPS parent involvement is an enjoyable and fruitful experience, where we make friends and raise money to make our school the best it can be for our kids’ education and enjoyment of the school.

**Wine tasting:** ticket sales slow and volunteers still needed. Variety of gourmet produce for sampling along with fabulous wines. Last minute ticket sales encouraged.

Thanks to all volunteers for recent contribution to school fundraising events.

8.2 **Band and Strings:**

**New treasurer -**

The Band and Strings Program introduced their new treasurer, Catherine Sengupta, who has kindly stepped in to fill the role. The meeting endorsed the appointment (as required by the B&S Rules). The former treasurer, Adam Simmonds, resigned from the post at the end of May.

**Fundraising Concert -**

The BSP will be holding their annual fundraiser concert on Friday 24th of June, to raise funds for instruments and equipment. Fundraising will comprise selling raffle tickets, ticket sales from the concert and selling of food prior to the concert. All ensembles will be involved.

**Invoicing -**

The BSP is invoicing this term for the annual fees for all students involved in the program.

**Accounts -**

Prior to invoicing there was a little over $5000 in the BSP bank account.

8.3 **Facilities:** coordinator needed

8.4 **Grants:** no report this meeting, Suez Grant wasn’t suitable for mural proposal

8.5 **Supporting Quality Learning:** Kate Rutledge will be away for the next 6 months. A replacement parent would be appreciated to maintain communication with the Principal on school needs.

9. **New business:**

Presentation by Primary Ethics NSW CEO. Program is looking for volunteers to teach primary ethics at ANPS. Lesson materials are provided, a 12 month commitment is requested along with basic recruitment processes such as a national Crime Check, Working with Children Check, online training and 2 days face to face training.

If you would like to volunteer to be an Ethics teacher please visit www.primaryethics.com.au

10. **Correspondence:**

* Fundraisingbrochures

**Next meeting: August 2nd 7:30pm**