

ANNANDALE NORTH PUBLIC SCHOOL PARENTS AND CITIZENS ASSOCIATION

Minutes of 5th March meeting 2014

Attendance: Ali Donaldson, Catherine Sengupta, Chris Harris, Dawn Brown, Ian Cranwell, Johanna Burnett, Julie Charlton, Julie Jorstad, Kate Rutledge, Lisa Chu-McNally, Marco Forstner, Michael Matthews, Naomi Toy, Pen Bye, Ruth Lyons, Sarah Taylor-Holmes, Tracey Blow, Wendy Routledge, Lisa Chambers, Annette Walker, Kate Gall, Stephen Gameron Alan Tan, Kirsten Campbell, Annabel McGilvray

Welcome and apologies: no apologies

Confirmation of previous minutes: Ruth Lyons and Julie Jorstad

1.0 Business arising from previous minutes:

1.1 Security reference: removed from respective minutes

1.2 Nominees for selection panel: Interested parents have been contacting Principal but if you haven't had a response please re-email the school.

1.3 Consultation on voluntary parent contribution: Last meeting the Principal raised the option of a 5% increase in voluntary fees due to a reduction in DET funding. This increase has been implemented in 2014 school fees with the additional funds going towards resources for curriculum based activities, enhanced sporting resources, education programs and general global funds. The increase is voluntary however and if families are having difficulty paying annual school fees please meet with the Principal.

1.4 Election of Assistant Treasurer: Dawn Brown introduced Annette Walker who is interested in this role and seconded by Julie Jorstad, carried unopposed.

1.5 Fundraising co-ordinator: As no one else has come forward, Naomi Toy has agreed to take on the role. This role will be assisted by a number of individuals who have agreed to take on the organisation of various fundraising events.

1.6 Appointment of a P&C finance auditor: An experienced accountant, Marco Forstner has volunteered to be the P&C auditor for 2014 and Dawn Brown will assist him with the tasks ahead.

2.0 Working group updates:

2.1 Enrolment: Catherine Sengupta provided a report from Leichhardt Council regarding population statistics (Appended). In October 2013 Leichhardt council met to discuss childcare and undertake a population study (which has been published). Historically, the number of children had been underestimated but now it has been proposed that large increases in children aged 5-11 (900 students) will peak in 2016 and will have a flow on effect on high school numbers heading into 2021. Catherine gave an update on the petition the Enrolment Working Group presented to the Minister of Education requesting the conferment of original catchment area status on siblings of existing pupils after boundary changes. As the petition included more than 1,000 signatures the Minister was required to provide a written response. This is appended to these minutes.

Sheila Bollard agreed to keep parents informed of developments and to hold separate meetings dealing specifically with enrolment issues.

2.2 Music: Resolved - That the P&C contribute \$5000 to the ANPS P&C Music Program with an additional in principal contribution of a further \$3,000 subject to a 6--month review of P&C position. Johanna Burnett proposed motion and seconded by Lisa Chambers. Music committee to inform school when tutorials are scheduled so teachers are aware when rooms are in use. Students who aren't participating in Band camp will continue with regular classes with the possibility of some additional music activities taking place on those days. The school is offering Music Aviva this year which is open to all students. It was suggested that Band camp be arranged closer to Sydney as its difficult for working families to reach long distance venues in a timely manner. See attached report for further details and budget outline of Music Sub-Committee.

2.3 Grounds: Working group still requires a coordinator. Smaller grounds items can be investigated and options put forward without a coordinator but long term planning and a review of Project Green's master plans would be helped by the appointment of a committed coordinator to implement new ideas (such as the amphitheatre on Piper st) and rally volunteers. List of priorities and/or ideas required to facilitate appropriate fundraising in 2014 and Sarah Taylor-Holmes and Chris Harris to lead a review of existing playground issues.

2.4 Supporting Quality Learning:

Historically the P&C has provided between \$25-50k to support the needs of the teachers and therefore provide essential resources for the children including electronic whiteboards, reading material and various IT equipment.

Resolved: That the P&C provides \$15,000 to the school to support their investment in new reading materials, which equates to approx \$800 per class, for teacher support materials that will enable the adoption of the new English syllabus . Moved by Sarah Taylor-Holmes and seconded by Lisa Chambers.

Resolved: That the P&C, through the Supporting Quality Learning Sub--Committee, in conjunction with ANPS undertake to manage an Information Night for parents to:

- inform parents of the potential for technology to maximise teaching
- share data on the most up to date thinking regarding technology in schools
- demonstrate how students at ANPS are currently using technology
- explain the school's technology vision and "wishlist"

Moved by Sarah Taylor-Holmes and seconded by Ali Donaldson.

Resolved: That the P&C initiate a pledge drive to raise funds towards technology funding, Moved by Lisa Chambers and seconded by Ali Donaldson.

Michael Matthews, Sarah Taylor-Holmes and Mr McClean are liaising with the DET on computer

technology with an aim to facilitate the purchase of cheaper IT products through the P&C.

2.5 Grants: Still requires a coordinator although anyone in the school community can apply for a grant. As information is hard to find on Grants or parents are unaware of what Grants are available it was suggested that information is communicated on the P&C website and that other methods such as bag drops be used to gauge interest in the school community. Michael Matthews to help co-ordinate information on Grants to make it easier for those wanting to apply.

2.6 Fundraising: Louise Crowe organised the first after school assembly afternoon tea which was a success raising over \$1,000 (letter of thanks to be sent). Lisa Chambers organised the kindy welcome drinks which was equally successful (thank you Lisa) and thanks to Callan and Amanda, owners of The Calbana Cave who donated their business space for the event (formal letter of thanks to be sent) . Catherine Sengupta is leading the Easter raffle and has decided on separate raffles, one for children and one for parents. Catherine suggested raffle funds be directed to a specific cause and the P&C.

Resolved: That Easter raffle proceeds go directly towards computer/technology resources for the school. Moved by Catherine Sengupta and seconded by Ian Cranwell, carried unanimously.

Year 2 will be the next group to organise the after school assembly and Naomi to talk to Mel Waller who will inform respective class reps. Mrs Oxley suggested Year 6 may be interested in assisting with a walk-a-thon which the school hasn't run for a number of years and is a relatively easy way to raise funds. It was also suggested that the Executive should have guides on "how to" manage certain events and currently information is available on how to arrange a "Movie night". The Executive will look into a "handover manual" during the year to make it easier for incoming Executive teams. The President has drafted dates for smaller scale activities which needs to include the "Dad's BBQ" as this initiative raised several thousand dollars last year.

The President said on current indications of anticipated P&C spending and proposed fundraising events, there would be approximately \$17,000 left in the accounts at the end of the year.

3.0 Principal's report: see attached.

4.0 Treasurer's report: see attached.

5.0 General business:

5.1 Library motion: Resolved: That the P&C establish DRG status for a library fund. Dawn Brown moved and Julie Charlton seconded. Julie suggested a Library trust be established so that families can donate books to the school which would allow tax breaks. Dawn Brown to pursue with the tax office as processes are required.

5.2 Piper St gate: The gates/fence at the Piper St end have been fixed to reduce the height of the gap between the fence and the ground. Issues that balls could roll under the fence area and children chase after them.

5.3 Streamlining communication between school and P&C: One parent requested that communication be more coordinated between school, P&C and families. This is difficult to achieve with the amount of correspondence needing to be disseminated by both the school and the P&C. Some school notices can be deactivated from the school's website if you no longer wish to receive them.

5.4 School calendar: Can this be updated sooner, Google calendar is available with pre-planned events for the year, use this site instead of school calendar.

5.5 School funding: Resolved - That the P&C write to the Minister of Education, Premier and D-G of Education expressing concern at the \$35,000 cut in recurrent funding allocated to ANPS, asking that the decision be reversed and requesting a meeting to discuss the issue. Moved by Ian Cranwell and seconded by Ali Donaldson. Carried unanimously. Ian Cranwell to action.

6.0 New business:

6.1 Given recent changes to accessing teachers before 0900 (which teaching staff reported had improved their ability to prepare for classes), parents were reminded to email teachers about any information to pass on about your child or to arrange a meeting. Sheila Bollard, Mel Oxley and Jane Fox confirmed that under special circumstances parents could still seek out teachers to discuss urgent matters.

6.2 Passwords for Mathletics: try old passwords first if these don't work inform your child's teacher. New passwords have been set for "Reading Eggspress".

Meeting closed 21:20

Next Meeting April 3rd, 2014 7:30pm Mrs. Oxley's classroom

Annandale North PS

P&C Meeting

Term 1

Week 6

Teaching and Learning / Staffing

- Full time classroom teacher position to be filled soon. The advertisement is underway and will close on the 12th of March.
- After the advertisement closes we go through a process of culling and interviewing. Once approved by DEC then I can negotiate a start date.
- Laura Naimo has been employed as a temporary teacher until the end of term one as Kathryn Kelly had to leave to begin Maternity leave earlier than expected. Kathryn has been working with Laura to ensure that there was a thorough handover in relation to programming and assessments to date.
- Next week the executive team are all attending the Future schools Conference at Australia Technology Park. Mon, Tue and Wed. This conference is about the future of teaching and learning, school environment and the new curriculum.
- Thank you for adhering to the no bag drop off in the morning, teachers are commenting on how much preparation they are able to achieve in this time frame. This is a great benefit for our students as preparation time is critical.
- Remember that you can always make an appointment at the office to speak to your child's teacher you do not have to wait until a formal parent / teacher interview time.
- Focus Groups begin this second half of the term. Their purpose is to provide a problem based experience encouraging children to 'design and make' something as a solution to a problem. Students will rotate through a range of programs in Semester one and then more in semester two. Students will be assessed on their effort and performance in these lessons and this will be in their Semester 1 report.
- While School music program this year is Musica Viva- A program that in both in-class and cumulates in the end as a joint performance with some highly talented artists.

English – New NSW Australian Syllabus.

To give you an idea of the changing look of the new curriculum I have pulled out Objective A Stage three to demonstrate how “Reading” has changed dramatically.

OBJECTIVE A - Reading and Viewing texts.

Within this objective students are expected to develop knowledge and understanding around the areas of;

- Picture books
- Quality texts (This is where we need new sets of reading group books)
- Comic strips
- Graphic Novels
- Factual texts
- Posters
- Digital Images
- Media
- Videos
- Web sites

Maintenance

- Piper Street fence has been replaced with a higher-grade fence.
- Western side of old building nearing painting completion, I am waiting on advice re-heritage listing and covenants as many of the old windows need replacing.
- NSW DEC have directed schools to carry out tree inspections after the fatality a fortnight ago. Our trees were assessed last April and I have engaged the same Arborist to come and re-inspect our trees this month.

Numbers and Enrolments 2013 and onward

Leichhardt planning group established, 2016 – 2026 Planning underway.
Director Public Schools, Director Asset Management, DEC Asset manager,
Principals (Primary and Secondary) all involved in regular meetings.

The planning Group is conducting a planning process for Primary School assets in the LGA. The process involves;

- Analysis of student enrolment projections, primary school capacities and accommodation needs; and
- Examination of planning strategies and options for primary schools to meet projected student demands.

As I have informed you previously we need to use all available accommodation in existing public schools. I am carefully monitoring ANPS numbers and I will follow the same process as last year in terms of interviewing all new students and ensuring that all documentation is accurate.

Siblings made out of area by the Catherine Street boundary will not automatically be accepted as in-area students must have priority as stipulated by legislation.

I cannot offer out of area sibling placements until I know how many in-area applications are received. This does not mean siblings will not be accepted, siblings will have to wait to see if there are positions available.

I recommend that "Applications to Enrol" are completed and submitted as early as possible so I know exactly how many out of area and in-area enrolments I am managing for 2015. I do have the orange EOI's that were distributed by parents last year, however these numbers are only an estimate.

Uniform Committee

To meet next Tuesday week (will send out an Outlook invitation to committee) in the afternoon to become familiar with the Uniform Policy and craft a survey to go out to Parents, teachers and students.

School Fees

This year we will send out termly invoices for school fees. These will include excursions, sport, tests, Italian, sport and any other stage based activity. Pygg Payments are no longer available – The NSW DEC have their own system now which we will be using.

Instructions are easy to follow and the link to on-line payments are on our WEB SITE under "Make a Payment".

Please note **Student Registration Number Is NOT mandatory!** I will put these instructions in with the invoices.

Please contact the office or myself if you need assistance to pay school fees.

Thank you,
Sheila Bollard
Wednesday, March 5, 2014

Appendix B – Treasurer's Report

Treasurers Report for Wed 5 March 2014 P&C Meeting

Bank Balance as of 5th March 2014

Business Online Saver (interest 2.4%)	\$43,077.01
Society Cq	\$8,266.27
TOTAL IN BANK	\$51,343.28

FUNDS AVAILABLE - presentation all cheques	\$50,841.39
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Recent Expenses (since last P&C meeting)

Kindy Drinks	info to be presented	
Leadership programme	info to be presented	
TOTAL RECENT EXPENSES SINCE LAST P&C MEETING		\$0.00

Recent Income (since last P&C meeting)

	Interest BOS Feb		\$79.16
14-Feb	Uniform Sale		\$279.00
27-Feb	Cupcake		\$1,150.85
4-Feb	x15 P&C memberships		\$30.00
TOTAL RECENT INCOME SINCE LAST P&C MEETING			\$1,539.01

Fundraising since last meeting + update

Event	Year book (Dec 2013)	FSA Cupcake (host YR1)	Uniform Sale
Income	\$1,464.82	\$1,150.85	\$279.00
Expenses	-\$2,400.80	\$0.00	\$0.00
Profit	-\$935.98	\$1,150.85	\$279.00

cumm 2014 \$361

2013 EOFY Reconciliation done. Audit in progress

ANPS is a registered Australian charity and not -for -profit organisation

Australian Tax Office has transferred the management of such charities to the ACNC the Australian Charities not for profit

Benefits are charity tax concessions and other Commonwealth benefits

Updated form to be completed and sent to ACNC along with our governing rules